



Turtle Tanks Storage Systems

977 Monashee Place
Kelowna, BC V1V 1J8
Tel: 250 863-8372

Manage to Own Application Form

As part of the Turtle Tanks Manage to Own Application process, you are required to complete this Application Form. Once received, you will be contacted. Turtle Tanks treats all information supplied as confidential and will not disclose any details of your application.

Please fully answer all categories to the best of your ability and sign the document upon completion. If you feel your resume provides the information as requested below, attach a copy of your resume and complete the Medical and Personal Balance Sheet forms and submit.

Please send completed form/resume attention: Jim Ripley

FAX: (888) 867-3217 or

MAIL: 977 Monashee Place Kelowna BC V1V 1J8

Personal Details

Surname: Given Names:.....
Address:.....
Number of years at this address: Previous address:
Home Telephone: Business Telephone:.....

Educational Background

	Year Completed
Secondary:.....
Tertiary:.....
Other:

Other Qualifications

.....
.....

Employment History

Please list all previous employers. (copy page as required).

Employer:
Position:
Employment Dates:
Duties:

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Achievements:
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Employer:
Position:
Employment Dates:
Duties:

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Achievements:
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Employer:
Position:
Employment Dates:
Duties:

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Achievements:
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Personal Skills

Please list below any further skills you believe would support your application.

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.....

Professional References

Please list three professional references who will be contacted as required.

Name:
Address:
Home Telephone: Business:.....
Company:
Position:

Name:
Address:
Home Telephone: Business:.....
Company:
Position:

Name:
Address:
Home Telephone: Business:.....
Company:
Position:

Personal Balance Sheet as at:

mm / dd / yyyy

Name: _____

Address: _____

Work Telephone No. (____) _____ Home Telephone No. (____) _____

The following is a suggested list of possible balance sheet items. Please complete and add additional items if necessary.

Liabilities

Assets

Item (mthly repayment) Amount	Item	Amount
Housing Loan*		\$_____
Investment Loan*		\$_____
Personal Loan*		\$_____
Credit Cards*		\$_____
Overdraft*		\$_____
Taxation		\$_____
Rental Expense		\$_____
Other		\$_____
Other		\$_____
Total Liabilities		\$_____

House Property at	\$_____
Other Property at	\$_____
Motor Vehicles	\$_____
Furniture & Personal Effects	\$_____
Investment/Savings Accounts*	\$_____
Share Portfolio	\$_____
Cheque Account*	\$_____
Other	\$_____
Other	\$_____
Personal Equity in any Business	\$_____
Total Assets	\$_____

Surplus (A minus L) >

Please note: - RRSP is not to be included as an Asset

Details of any Personal Guarantees: _____

Signature(s): _____

*Insert Details of bank & limit where appropriate

Privacy Policy

INTRODUCTION

Turtle Tanks responsibly safeguards the privacy of its customers, and contractors. Turtle Tanks understands the sensitivity with which the personal information of its customers and contractors must be handled and is committed to safeguarding your privacy in order to earn and maintain your trust. Turtle Tanks will use its best efforts to ensure that the information entrusted with us is used only for the purposes set forth herein or as otherwise communicated to you at the time you provide us with such personal information.

We collect your personal Information so that we can assess your application to become a Turtle Tanks Manage to Own Candidate. The information you supply in this Application and during the meetings we have during the assessment process may be shared with the Turtle Tanks Human Resources Department. The purpose in sharing the information is so we can assess your training and development needs and the extent to which you meet Turtle Tanks requirements.

If your application is successful the information we collect will become part of the records we keep about our contractors and employees. If your application is unsuccessful we will destroy all information within three months of you being notified.

I hereby declare that the above information is true and correct.

Signed:..... Dated:

Witness: