



# Septic System Maintenance Plan

For: \_\_\_\_\_

Date: \_\_\_\_\_

- HAVE YOUR TANK PUMPED EVERY 2 TO 4 YEARS
- Septic system professionals should inspect the entire system – disposal field, distribution box, pump chambers cleanouts and lagoons
- Ensure that the surface of dispersal field is not collecting water
- Inspect distribution box – adjust flow as required
- Clean and replace effluent filter every 6 months
- Inspect tank yearly to determine sewage pump out requirements
- Take hazardous wastes to approved disposal sites/centers
- Plant grass on your drain field rather than trees or shrubs. Water sparingly.
- Divert roof, patio and driveway runoff away from the drain field. Keep sump pumps, hillside runoff and foundation drains away from the system well
- Protect the reserve drain field area
- Ensure no traffic on dispersal area or septic tanks or pump chambers
- Inspect all electrical connections; ensure high level alarm is in working condition at all times, ensure float switches are performing properly; Inspect control panel box for water tightness; Inspect all plumbing connections and fittings; ensure all components are operating as per design
- Ensure that all access lids are equipped with lid or cover to prevent unauthorized access at all times. Lids / cover are to be padlocked or only removed with tools
- Ensure that lagoon fence is in good condition at all times
- Ensure that gate to lagoon is in good condition and locked
- Owner must keep a record of all maintenance.



Effluent Filter

## DON'TS

1. Don't put non-degradables down sinks or toilets. No cigarettes, diapers, sanitary napkins, hair, grease, cat litter, coffee grounds etc.
2. Don't use commercial septic tank additives; they are unnecessary, expensive and may cause pollution
3. Don't use excessive amounts of bleach or kitchen solvents.
4. Don't pour harmful chemicals down the drains; no paint, kerosene, solvents, antifreeze, gas, oil, herbicides or pesticides. These can leach into groundwater and poison the environment.
5. Don't stress the system with multiple laundry loads on one day
6. Don't discharge water softening devices into the system
7. Don't park or drive on your drain field. Outbuildings, patios or pools can compact the soil, crush pipes and reduce aerobic action in the drain field
8. Don't saturate your drain field with automatic sprinkling

For Service provider information contact local Septic System Professionals